



Friday 17th July 2020

Dear Parents/Carers,

Since receiving updated guidance from the Government, we have now amended our transition arrangements for our Early Years children in September. Please note that this will still be a gradual transition over the 5 weeks as we are aware that a vast number of children will not have attended a setting since March. The intention is for all children to attend their normal hours from week 5 on the 28th of September.

We are also conscious that we have been unable to carry out our usual transition arrangements such as visiting your child in their nursery setting to meet them, inviting them for stay and play sessions or having our usual transition morning where you are able to stay with them until they have settled. With this in mind, the children will be grouped to ensure a calm and inviting environment for the children. This will enable them to begin building positive relationships with staff who can devote quality time to them. Both Reception and Nursery parents will now need to use the Nursery gate for drop off and collection, this is located on St Ann's Road - staff will be on hand to direct you. Please do not use the main entrance of the school on Bray's Lane.

During the summer holidays, we will send through the date and time of your Microsoft Teams video call and instructions about how this will work. We will also notify you about which group sessions your child will attend using the preferences you have shared.

Starting arrangements for Nursery:

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 31 st August	Bank Holiday	Inset Day	Teams Calls	Teams Calls	Teams Calls
Week 2 7 th September	No Nursery children in	No Nursery children in	No Nursery children in	No Nursery children in	No Nursery children in
Week 3 14 th September	Stay and play outside (1 parent only)	Stay and play outside (1 parent only)	No children in	Stay and play outside (1 parent only)	Stay and play outside (1 parent only)
	Group 1 8:30-10:00	Group 1 8:30-10:00		Group 1 8:30-10:00	Group 1 8:30-10:00
	Group 2 1:30-3:00	Group 2 1:30-3:00		Group 2 1:30-3:00	Group 2 1:30-3:00
Week 4 21 st September	Group 1 8:30-11:30	Group 1 AM 8:30-11:30 FT 8:30-12:00	No children in	Group 1 AM 8:30-11:30 FT 8:30-12:00	Group 1 Children in normal hours
	Group 2 12:30-3:30	Group 2 PM 12:30-3:30 FT 11:15-3:30		Group 2 PM 12:30-3:30 FT 11:15 – 3:30	Group 2 Children in normal hours
Week 5 28 th September	All children in normal hours				

We hope this information proves useful. If you have any questions, please feel free to email Miss Thomson (Leader of Learning for EYFS) h.thomson@romeromac.com or Mrs Peters (Nursery Lead) k.peters@romeromac.com

Yours sincerely,

Mr P Madia - Principal

